

Welcome to West Texas A & M University!

We are glad you are on our beautiful campus. At WTAMU, not only do we provide a distinctive mix of faculty excellence and individualized attention to create a superb learning environment in which you can excel, we also provide you with the knowledge of a safe teaching and research atmosphere. Here at WTAMU we consider safety an important aspect at our institution. While you are visiting our campus, we want to make sure to you and everyone else on our campus is safe.

Laboratory research often involves potentially hazardous and regulated materials, such as biological and chemical agents, toxins, radioisotopes, and potentially hazardous equipment. For this reason, regular access to WTAMU's laboratories and research support facilities is restricted to authorized laboratory personnel; also known as Principal Investigators (PIs). WTAMU and the PIs will allow visitors to tour a research area, if the appropriate training has been received. The types of training may be the type of personal protective clothing you will need to wear while visiting the lab or training on the different types of equipment that are inside a laboratory or research area. WTAMU's faculty and staff would like you to ask questions as you go through the laboratories. Please remember safety is everyone's responsibility, so please listen to the Principal Investigator and follow their directions and above all else have fun and be safe.

If you will be touring a laboratory or research area, then we will need some information from you. Please complete the information below.

Request for Tour in WTAMU research or teaching lab

Name: _____

Address: _____

Phone number: _____

Date of Proposed Tour _____ Projected number of individuals: _____

Campus Location: (areas where access needs to be granted) _____

Name/Affiliation of group: _____

Purpose of the Tour: _____

Are the individuals minors? _____ If yes, a "Waiver, Indemnification, and Medical Treatment Authorization Form" must be filed with this request.

Are the individuals foreign persons? _____ If yes, a "Restricted Party Screening Form" must be filed with this request.

This portion to be completed by WTAMU officials:

Received by:

AR-EHS: Date _____ Printed Name _____

PI Printed Name: _____ PI Signature: _____

Is the Teaching/Research Lab under Export Controls? _____

Is the Teaching/Research Lab biohazard? _____

What is the Main Purpose of the Teaching/Research Lab? _____

Department Head: _____ Dept. Head Signature: _____

Approved: _____ Denied: _____

Office of Risk Management:

Date: _____ Printed Name: _____